

ALL SAINTS CENTRE – HALL BOOKING FORM

HIRER DETAILS:	
Please complete the following details in full.	
Full name of hirer: _____	BOOKING REFERENCE: _____
Address: _____	
Post code: _____	Contact telephone: _____
Email address: _____	

EVENT DETAILS:	
Hire times include setting up and clearing away, no extra time is allowed for this.	
Purpose of hire: _____	
Day: _____	Date: _____
Time of access: _____	Time of departure: _____
Will music be played: Yes <input type="checkbox"/> No <input type="checkbox"/>	Type of music: _____
Will alcohol be served Yes <input type="checkbox"/> No <input type="checkbox"/>	Bar being booked: Yes <input type="checkbox"/> No <input type="checkbox"/>

HIRE FEE DETAILS:	
Centre Hall Hire fee due	£ _____
Kitchen hire fee	£ _____
Alcohol licence fee	£ _____
Total Hire	£ _____
Less Hire Deposit	£ _____
Balance due	£ _____

Payment of the hire and damage deposit fees should be made as follows:

Hire fee:

By electronic transfer to Belton PCC, Sort code 40-20-39, Account Number 80149225, **quoting the booking reference number given above** or by cheque payable to 'Belton PCC'

COVID-19 We confirm that this event will be in accordance with any COVID regulations and guidelines in force at the time, and we will ensure all attendees adhere to these. We also acknowledge that it may be necessary to cancel or postpone the event due to these regulations.

I wish to hire ALL SAINTS CENTRE HALL at the times and for the purpose stated above, which I warrant correct. I confirm that I am over 25 years of age and have read, understood and **agree to abide by the conditions of hire as appended to this application.**

Signed:..... Print Name:.....

Date:.....