

ALL SAINTS CENTRE – HALL BOOKING FORM

HIRER DETAILS:	
Please complete the following details in full.	
Full name of hirer: _____	BOOKING REFERENCE: _____
Address: _____	
Post code: _____	Contact telephone: _____
Email address: _____	

EVENT DETAILS:	
Hire times include setting up and clearing away, no extra time is allowed for this.	
Purpose of hire: _____	
Day: _____	Date: _____
Time of access: _____	Time of departure: _____
Will music be played: Yes <input type="checkbox"/> No <input type="checkbox"/>	Type of music: _____
Will alcohol be served Yes <input type="checkbox"/> No <input type="checkbox"/>	Bar being booked: Yes <input type="checkbox"/> No <input type="checkbox"/>

HIRE FEE DETAILS:	
Centre Hall Hire fee due	£ _____
Kitchen hire fee	£ _____
Alcohol licence fee	£ _____
Total Hire	£ _____
Less Hire Deposit	£ _____
Balance due	£ _____
Damage deposit due:	£50 Received <input type="checkbox"/> Returned <input type="checkbox"/>

Payment of the hire and damage deposit fees should be made as follows:

Hire fee:

By electronic transfer to Belton PCC, Sort code 40-20-39, Account Number 80149225, **quoting the booking reference number given above** or by cheque payable to 'Belton PCC'

Damage deposit: this should be paid by a separate cheque (dated one month prior to the event) and made payable to Belton PCC, and posted to 1 Meadowbank, Belton, Doncaster DN9 1NW

I wish to hire ALL SAINTS CENTRE HALL at the times and for the purpose stated above, which I warrant correct. I confirm that I am over 25 years of age and have read, understood and **agree to abide by the conditions of hire as appended to this application.**

Signed:..... Print Name:.....

Date:.....